



KAKATIYA INSTITUTE OF TECHNOLOGY & SCIENCE

Opp : Yerragattu Gutta, Hasanparthy (Mandal), WARANGAL - 506 015, Telangana, INDIA.

కాకతీయ ప్రేచ్ఛాగికి ఎవం విజ్ఞాన సంస్థాన, వరంగల్ - ౫౦౬ ౦౧౫ తెలంగాణ, భారత
కాకతీయ సాంకేతిక విజ్ఞాన శాస్త్ర విద్యాలయం, వరంగల్ - ౫౦౬ ౦౧౫ తెలంగాణ, భారతదేశము

(An Autonomous Institute under Kakatiya University, Warangal)

(Approved by AICTE, New Delhi; Recognised by UGC under 2(f) & 12(B); Sponsored by EKASILA EDUCATION SOCIETY)

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CIRCULAR

Sub: ALLOTMENT OF SEMINAR HALLS FOR CONDUCTION OF ASSOCIATION HOURS AND TECHNICAL EVENTS – Reg.

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1. As part of academic activities, the seminar halls to be allotted for the smooth conduction of association hours and technical events.
2. Our institute has 04 Seminar halls (CSH, MSH, NSH & SJSH) and one auditorium with seating capacity of 200 - 300. These seminar halls are used to conduct seminars and various departmental association activities.
3. Accordingly, the identified seminar halls for the smooth conduction of seminars and various departmental association activities are given below.

S. No	Branch	Seminar halls allotted
1	Civil Engineering	Civil Seminar hall
2	Mechanical Engineering	Mechanical Seminar Hall
3	Electronics & Instrumentation Engineering	Mechanical Seminar Hall
4	Electrical & Electronics Engineering	Civil Seminar Hall
6	Computer Science & Engineering	Auditorium
7	Information Technology	New Seminar Hall
5	Electronics & Communications Engineering	Auditorium
8	Computer Science & Engineering (AI & ML)	New Seminar Hall
9	Computer Science & Engineering (Networks)	Auditorium
10	Computer Science & Engineering (IoT)	New Seminar Hall
11	Department of Management	Civil Seminar Hall

4. The concerned departmental faculty coordinators are requested to prepare association activity list and action plan for the academic year 2022-23.
5. During the association hour, the faculty coordinators instruct the students should follow the Covid norms.
6. The allotted faculty members and student coordinators to conduct the association hours and educate for active participation during association hours slots.

Note: The HoDs are requested to nominate faculty members and student coordinators for smooth conduction of association activities. In case of any clash with other department activities, the concerned HoD should arrange other place for their department activity.



DEAN, ACADEMIC AFFAIRS

To:

1. *All the HODs, with a request to circulate among the faculty, staff & students*

Copy to:

2. *The Chairman, KITSW*
3. *The Principal*
4. *All the AAC members*
5. *The Dean, Planning & Execution*
6. *AO*
7. *Academic Section*